



Solutions to age related issues in education sector Transnational project meeting 1 (virtual)

AGENDA

Project: Solutions to age related issues in education sector

Project No: 2021-1-CZ01-KA220-VET-000033227

Coordinator: ProEduca z.s.

Contact person: Lucie Brzakova, tel. +420 773 050 277, e-mail lucie.brzakova@proeduca.cz

Date: January 19, 2022

Time: 9:30 CET

[Link to the meeting](#)

TIME	TOPIC	RESPONSIBLE PARTNER
9.30 – 10.00	Official opening of the project meeting. Getting to know each other – partners short presentation	ProEduca z.s. + all
10:00 – 11:00	Presentation of the project: Results (previously Intellectual outputs) – their interconnections Timeline of the project Distribution of the project activities and tasks	ProEduca
11.00 – 11.10	Coffee break	
11.10 – 12.00	Project management: <ul style="list-style-type: none">- Bilateral contracts- Dissemination- Budget- Timesheets- Monitoring of the tasks- Reporting (internal + external)	ProEduca z.s. + all partners
12.00 – 12.30	Discussion and work plan for the forthcoming months	
12.30	End of the meeting	

Lucie BrzÁková, January 14, 2022