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Erasmus+ Programme
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AGREEMENT NUMBER
2020-1-PT01-KA202-78621

ERASMUS+ PROGRAMME
VOCATIONAL EDUCATION AND TRAINING STRATEGIC PARTNERSHIP – KA202

Training for sustainable employment of youth and young adults



TSEMY TPM3 in Portugal - Agenda

Dates: 1 and 2 of June 2022

Venue: Atlântica, Instituto Universitário - Fábrica da Pólvora de Barcarena, 2730-036 Barcarena – Oeiras – Portugal

Logistic info: Natália Espírito Santo - nataliaes@uatlantica.pt - +351913173522

Wednesday, 1 st June 2022 - Venue: Library building – Lake Meeting Room		
Time	Item	Lead
09:30	Welcome <ul style="list-style-type: none"> Greetings between participants Formal Welcome to the TPM by Atlântica representatives 	Atlântica All Rector
09:45	General project overview <ul style="list-style-type: none"> Overview of the purpose of the meeting: aims and objectives/ agenda General project overview presentation 	Atlântica
10:45	<ul style="list-style-type: none"> Delivers (ex.: article) 	ProEduca/ Atlântica
11:15	<i>Coffee break</i>	
11:45	Project Technical and Financial Management <ul style="list-style-type: none"> Reporting (in view of the Final Report) Timesheets and Justification of costs Changes to the Proposal: TPM's places and Delays – Communication to the Agency 	Atlântica
13:00	Group lunch - Cantina	



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Time	Item	Lead
14:30	<ul style="list-style-type: none">Presentation – State of Dissemination Plan, KP's achieve, forthcoming tasks	Mugla
15:15	<ul style="list-style-type: none">Presentation - Evaluation Plan, Monitoring	ProEduca
16:00	<i>Coffee break</i>	
16:20	<ul style="list-style-type: none">Next TPM planningMultiplier Events PlanningFinal Conference Planning	ASIE ALL Atlântica
18:00	End of Day 1	



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Wednesday, 2 nd June 2022 - Venue: Library building – Lake Meeting Room		
Time	Item	Lead
09:30	Meeting Opening	
10:00	Presentation: <ul style="list-style-type: none">• I04 – Delivers/Milestones	ASIE
11:00	<i>Coffee break</i>	
11:20	Presentation: <ul style="list-style-type: none">• I05 – Delivers/Milestones	CESUR
12:20	Distribution of the certificates od attendance Satisfaction Survey	
12:45	Conclusions - End of the meeting	Atlântica
13:00	<i>Group Lunch - Cantina</i>	
20:00	Group dinner – Restaurant Adega do Tabarro - Lisbon	



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EVIDENCE FOR TPM

- [Satisfaction Survey](#) filled in by all participants
- Certificate of Attendance
- Photos, agenda, PPT presentations

TRAVEL INFO AND PARTICIPANTS LIST

- The [List of participants](#), with days of arrival and departure, contact details and hotels should be available on the google drive.
- Upload Boarding Passes and Hotel Invoices.
- Upload previously presentations of the meeting on the google drive for better projection in the Lake Room - Atlântica.

